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STATE ELECTION COMMISSION, HARYANA

NIRVACHAN SADAN, PLOT NO. 2, SECTOR-17 PANCHKULA

Notification

The 8th June, 2017

No. SEC/2ME/2017/1167.— In accordance with the provisions contained in Section 3A of the Haryana Municipal Act, 1978 read with Rule 4 of the rules made there under and the powers conferred under clause (1) of article 243ZA of the Constitution of India, the State Election Commissioner, Haryana hereby directs to distribute the electors existing in the electoral rolls of the respective area of Legislative Assembly constituencies, prepared by the Election Commission of India with reference to 1st January, 2017 as the qualifying date finally published on 10.01.2017, into the wards and booths of the Municipal Committee, Barara in Ambala District, Radaur in Yamuna Nagar District, Pehowa in Kurukshetra District, Pataudi in Gurugram District and Dharuhera in Rewari District on the format given in Annexure “A”

2. It is also brought to the notice that earlier the electoral rolls of the Municipalities were being prepared on the basis of the electoral rolls of the respective Legislative Assembly Constituencies prepared by the Election Commission of India. The State Election Commission, while preparing the electoral rolls of the Municipalities, used to include new voters or delete voters in the electoral rolls prepared by the Election Commission of India. But, as per the amendment made by the Government in the Haryana Municipal Election Rules, 1978 vide Notifications No. 4/4/2017-R-II dated 22nd May, 2017, such practice has been discontinued. As per new amendment, only the electors existing in the respective area of the Legislative Assembly Constituency shall be distributed in the wards of the Municipal Council/Committee. It is also clarified that if any person intends to get his name included in the electoral roll of Municipal Council/Committee, he shall have to first get his name included in the electoral rolls of respective Legislative Assembly Constituency; otherwise his name shall not be included in the electoral rolls of Municipal Council/Committee. .

3. The draft electoral rolls of all these Municipalities shall be prepared/revised/updated with the help of National Informatics Center by converting the relevant parts of the Assembly electoral rolls, finally published on 10.01.2017 into the wards of these Municipalities. The electoral rolls shall be revised/updated on the format attached at Annexure-“A” and in accordance with the procedure and schedule given hereunder:-

(i)	The wardwise and boothwise photo based Draft Electoral Rolls of all wards of these Municipalities shall be revised/updated as per delimitation published by the Government in the format Annexure 'A' on the basis of latest database of the Assembly electoral rolls published on 10th January, 2017 with reference to 1st January, 2017 as qualifying date with supplements. [Rule-4 (1)].	12.06.2017 to 21.06.2017
(ii)	Publication of Draft Electoral Rolls of all the wards of the Municipal Corporation as referred in sub para (i) above for inviting claims and objections. [Rule- 4(3)]	22.06.2017
(iii)	Last date by which claims and objections shall be presented to the Revising Authority. [Rule-4(4)(i)]	28.06.2017 (up to 03.00 PM)
(iv)	Last date by which the claims and objections shall be disposed of by the Revising Authority. [Rule-4 (4) (v)& (vii)]	05.07.2017 (except 02.07.2017)
(v)	Last date for filing appeals with the Deputy Commissioner against the orders of Revising Authority. [Rule-4 (4) (viii)]	08.07.2017
(vi)	Last date for disposal of appeals by the Deputy Commissioner. [Rule 4(4) (viii)]	12.07.2017 (except 09.07.2017)
(vii)	Final publication of Electoral Rolls.(Rule-4 (4) (ix)	20.07.2017

4. It is further directed that two copies of latest Assembly Electoral Rolls prepared and published on January 10, 2016 alongwith supplements by the Chief Electoral Officer, Haryana shall be obtained free of cost from the Election Tehsildar/Election Naib Tehsildar concerned. This database of the electoral rolls has already supplied to the DIO through NIC, Haryana.

5. It is further directed that:-

- (i) The Deputy Commissioner shall give wide publicity to the above programme. He shall issue press notes and also paid advertisements in two local newspapers. He shall also make publicity through local cable network.
- (ii) The Deputy Commissioner shall publish, on the date prescribed in sub-para (ii) of para 2 above, the draft voter list along with a notice including the dates by and the places where the claims and objections with reference to the draft rolls may be presented to the Revising Authority/Authorities.
- (iii) One copy of the draft electoral roll, published for inviting claims and objections, shall be kept for inspection of the public free of cost at the following places:-
 - a. Office of Deputy Commissioner,
 - b. Office of the Secretary, Municipal Committee concerned.
 - c. Office of Sub-Divisional Officer (Civil), concerned.
 - d. Tehsil Office concerned,
 - e. Officer of Revisiong Authority/Authorities; and
 - f. Voter Information and Collection Centers (VICCs)
- (iv) After the draft publication of the ward-wise electoral rolls, the same should also be hosted on the website of the District Administration, with search facility.
- (v) A copy of the draft and final rolls alongwith database in compact disc duly signed by the Revising Authority/Authorities shall be kept in a sealed cover in the Treasury within 24 hours from the date of the publication of draft and final electoral rolls, respectively.
- (vi) In order to facilitate the electors and the public to obtain information regarding electoral rolls and to file claims and objections, the Deputy Commissioner, concerned shall set-up sufficient number of Voters Information and Collection Centers (VICC) within the territorial limits of the Municipalities. These

Centers shall be fully equipped with computers and broadband internet connection. The Centers will be set up with the help of the National Informatics Center.

- (vii) Every claim and objection regarding distribution of electors ward wise shall be addressed and presented to the Revising Authority in the prescribed Form A and B or may be sent by registered post to him.
- (viii) Claim in Form-A shall be filed by those applicants, who intend to include their name, make correction in their entry or transposing of their name in another ward in the electoral roll.
- (ix) Objections in Form-B shall be filed by those applicants who intend to object inclusion of name or seek deletion of a name from the electoral roll.
- (x) Only those persons shall file their claim for inclusion of their name in the electoral roll of Municipal Council/Committee , whose name appear in the respective electoral roll of legislative assembly, but do not appear in the draft electoral rolls published under rule 4 (3) of the Haryana Municipal Election Rules, 1978.
- (xi) The VICC will make available the prescribed forms, on demand free of cost, for filing claims and objections and receive the same for the consideration of and decision by the concerned Revising Authority or the officers authorized for this purpose. The forms shall also be hosted on the website of the District Administration for downloading and filing claims and objections.
- (xii) As and when any person files claim and objection, he shall be given a receipt in the prescribed format given in the form. An entry shall also be made in internet based monitoring system and manual registers.
- (xiii) The Deputy Commissioner concerned shall appoint one Authorized Officer not below Group-B for maximum up to three wards and sufficient number of supporting staff and other officials of Municipalities, to assist the Revising Authority/Authorities to discharge his/their duty.
- (xiv) The Revising Authority/Authorities shall, after holding such enquiry into the claims or objections as he/they think(s) fit, record his/their decision in writing and shall make available forthwith a copy of such decision to the objector or the claimant free of charge. The decision of the Revising Authorities shall also be hosted on the website for the information of the public. Number of claims/objections accepted and rejected shall also be hosted on the website of the District Administration.
- (xv) The Revising Authority/Authorities after disposal of all the claims and objections in terms of under Rule 4 (4) (vii) of the Haryana Municipal Election Rules, 1978 shall forward a list of such claims and objections along with his/their orders thereon to the concerned Deputy Commissioner. Any person aggrieved of any such order of the Revising Authority/Authorities may, within prescribed period, file an appeal to the Deputy Commissioner. The Deputy Commissioner shall within the specified time decide the appeal. The decision of the Deputy Commissioner on appeal shall be final. The rolls so amended shall be final and two copies thereof duly signed by the Deputy Commissioner and Revising Authority shall be kept in their offices together with list of additions and corrections.
- (xvi) The Deputy Commissioner shall publish the final electoral rolls on 20.07.2017, which shall come into force from the date of its publication.
- (xvii) After completion of every stage of the preparation of electoral rolls process as stated above, the concerned Deputy Commissioner shall send information in the format given in Annexure "B" and "C" to the Commission.

6. It is further directed that copy of ward wise and boothwise electoral rolls of these Municipalities finally published on 20.07.2017 shall be supplied to the Commission on the same day. In addition, a copy of the electoral rolls along with a CD (compact disc) containing the database of the same in PDF format shall be sent to all the political parties in the State of Haryana on the same day under intimation to the Commission.

7. It is further directed that the final electoral rolls of these Municipalities shall be hosted on the website of the District Administration on the day of its publication.

Annexure-A

अनुबन्ध- A
मुख्य पृष्ठ

नगरपरिषद् / नगरपालिका मतदाता सूची सम्बन्धित विधान सभा क्षेत्र का नाम :—				
जिले का नाम :	भाग संख्या : क्रमांक नं० _____ से _____ तक			
<p>1. (क) नगरपरिषद् / नगरपालिका का नाम : (ख) नगरपरिषद् / नगरपालिका का वार्ड संख्या : (ग) (गली / मोहल्ला / बस्ती का नाम)</p>				
2 पुनरीक्षण का विवरण				
पुनरीक्षण का वर्ष : पुनरीक्षण की तिथि : पुनरीक्षण का स्वरूप : प्रकाशन की तिथि :	नामावली पहचान : नये परिसीमित निर्वाचन क्षेत्रों के विस्तारानुसार सभी अनुपूरकों सहित एकीकृत व वर्ष _____ की पुनरीक्षित मूल निर्वाचक नामावली			
मतदाताओं की संख्या				
आरंभिक क्रम संख्या	अंतिम क्रम संख्या	पुरुष	महिला	कुल

कुल पृष्ठों का पृष्ठ: 1

(नाम) नगरपरिषद निर्वाचन नामावली, 2016

वार्ड संख्या _____

भाग संख्या _____

1	*1/044 पहचान पत्र का क्रमांक SX1030964 नाम : लछमी देवी पति : सत्यावन मकान नं : 1 आयु : 24 लिंग : महिला	2	*2/044 पहचान पत्र का क्रमांक FX1808252 नाम : माई राम पिता : माम चन्द मकान नं : 4 आयु : 60 लिंग : पुरुष	3	*03/044 पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : लछमी पति : माई राम मकान नं : 4 आयु : 55 लिंग : महिला
4	*04/044 पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : वीरमान पिता : ज्ञासु राम मकान नं : 4 आयु : 36 लिंग : पुरुष	5	*05/044 पहचान पत्र का क्रमांक HR/03/14/0153004 नाम : देवी पति : वीरमान मकान नं : 4 आयु : 34 लिंग : महिला	6	*06/ पहचान पत्र का क्रमांक HR/03/14/0153003 नाम : मिहा सिंह पिता : ज्ञासु राम मकान नं : 4 आयु : 34 लिंग : पुरुष
7	*7/044 पहचान पत्र का क्रमांक HR/03/14/0153008 नाम : कर्मवीर पिता / पति : माई राम मकान नं : 4 आयु : 33 लिंग : पुरुष	8	*08/044 पहचान पत्र का क्रमांक FSX1808401 नाम : शीला पति : मिहा सिंह मकान नं : 4 आयु : 32 लिंग : महिला	9	*09/044 पहचान पत्र का क्रमांक FSX1644640 नाम : कमलेश पति : कर्मवीर मकान नं : 4 आयु : 24 लिंग : महिला
10	*10/044 पहचान पत्र का क्रमांक FSX1644582 नाम : सोनू पिता : वीरमान मकान नं : 4 आयु : 23 लिंग : पुरुष	11	*11/044 पहचान पत्र का क्रमांक FSX1644624 नाम : धर्मवीर पिता : माई राम मकान नं : 4 आयु : 23 लिंग : पुरुष	12	*12/044 पहचान पत्र का क्रमांक FSX1644640 नाम : राम पाल पिता : माई राम मकान नं : 4 आयु : 24 लिंग : पुरुष
13	*13/044 पहचान पत्र का क्रमांक FSx1807940 नाम : अंगूरी पिता : रति राम मकान नं : 5 आयु : 68 लिंग : महिला	14	*14/044 पहचान पत्र का क्रमांक HR/03/14/0153011 नाम : मांगे राम पिता : रति राम मकान नं : 5 आयु : 39 लिंग : पुरुष	15	*15/044 पहचान पत्र का क्रमांक HR/03/14/01153991 नाम : सुख देवी पति : मांगे राम मकान नं : 5 आयु : 33 लिंग : महिला
16	*16/044 पहचान पत्र का क्रमांक FSx1833052 नाम : जय कमार पिता : आशा राम मकान नं : 5 आयु : 65 लिंग : पुरुष	17	*17/044 पहचान पत्र का क्रमांक HR/03/14/0154135 नाम : कृष्णपाल पिता : जय कुमार मकान नं : 5 आयु : 29 लिंग : पुरुष	18	*18/044 पहचान पत्र का क्रमांक नाम : कृष्ण पाल पति : जै कुमार मकान नं : 5 आयु : 25 लिंग : पुरुष
19	*19/044 पहचान पत्र का क्रमांक नाम : सुख चैन पिता : जय कुमार मकान नं : 5	20	*20/044 पहचान पत्र का क्रमांक FSX1602085 नाम : सुमन देवी पिता : शुक्राम्पाल मकान नं : 5	21	*21/044 पहचान पत्र का क्रमांक HR/03/14/0153012 नाम : साधु राम पति : राम चन्द मकान नं : 7

आयु : 24 लिंग : पुरुष पहचान पत्र का क्रमांक HR/03/14/0153013 नाम : शन्ति पिता : साधु राम मकान नं : 7 आयु : 45 लिंग : महिला	आयु : 25 लिंग : महिला पहचान पत्र का क्रमांक HR/03/14/0153014 नाम : राम जुवाहरी पिता : साधुराम मकान नं : 7 आयु : 35 लिंग : पुरुष	आयु : 51 लिंग : पुरुष पहचान पत्र का क्रमांक HR/03/14/01153992 नाम : कृष्ण कुमारी पति : राम जुवाहरी मकान नं : 8 आयु : 31 लिंग : महिला
22 *22/044 पहचान पत्र का क्रमांक HR/03/14/0253016 नाम : अंगूरी पिता : मामन सिंह मकान नं : 8 आयु : 71 लिंग : महिला	23 *23/044 पहचान पत्र का क्रमांक HR/03/14/0153018 नाम : मुख्ती देवी पिता : बलवान सिंह मकान नं : 8 आयु : 45 लिंग : महिला	24 *124/044 पहचान पत्र का क्रमांक FSX1808021 नाम : रमेश पति : मामन सिंह मकान नं : 8 आयु : 43 लिंग : पुरुष

को अन्तिम प्रकाशित विधान सभा मतदाता सूची का क्र०/भाग नं०
आयु 01/01/2017 के अनुसार

ANNEXURE 'B'**INFORMATION REGARDING CLAIM AND OBJECTIONS/APPEALS ETC.**

NAME OF MUNICIPLA COUNCIL/COMMITTEE _____

WARD NO. & TOTAL No. of electors/voters	CLAIMS RECEIVED		OBJECTIONS RECEIVED		APPEAL BEFORE THE DEPUTY COMMISSIONER	
	Accepted	Rejected	Accepted	Rejected	Accepted	Rejected

SIGNATURE OF OFFICER

ANNEXURE “C”

INFORMATION REGARDING WARDWISE VOTERS

NAME OF MUNICIPAL COUNCIL/COMMITTEE

SIGNATURE OF OFFICER

55389—C.S.—H.G.P., Chd.